
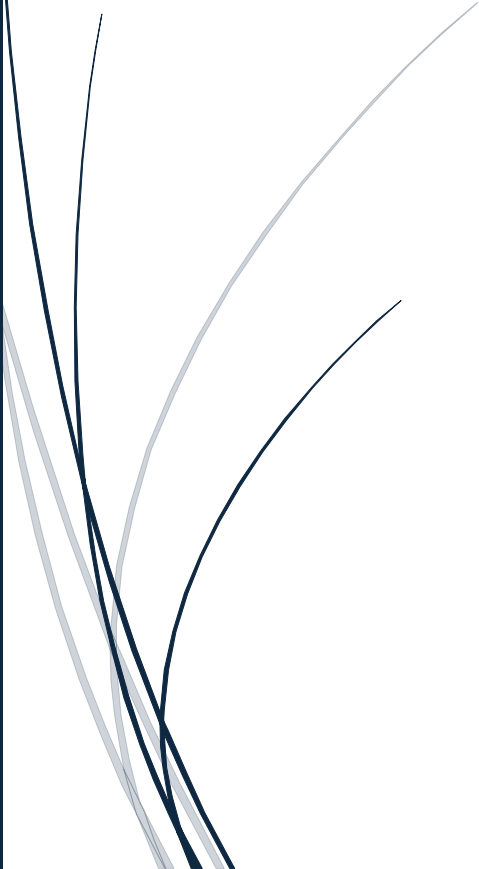


4/9/2024



CHILD CARE SOLUTIONS, INC.  
CHILD CARE ENHANCEMENT GRANT  
PROGRAM GUIDELINES





## 2024 Child Care Enhancement Grant Program Guidelines

- I. Eligibility Criteria:
  - a. Must be a licensed or registered Child Care program in Onondaga County.
  - b. Licensed/registered child care programs must be currently providing care for at least one unrelated child.
  - c. Program must be in good standing and cannot be in Suspension, Denial or Revocation status with New York State Office of Children Family Services.
  
- II. Purpose of Funds:
  - a. The funds are designated for enhancing the quality of child care services provided.
  - b. Award amount maximum of \$10,000.
  - c. Allowable expenses are for child care spaces and may include:
    - i. Playground Enhancements
    - ii. Painting
    - iii. Windows/doors
    - iv. Plumbing
    - v. Electrical/lighting
    - vi. Minor construction (railings, porch, stairs)
    - vii. Air conditioning units
    - viii. New appliances
    - ix. Furnace
    - x. Hot water tank
  
- III. Application Process:
  - a. Interested child care programs must complete and submit an application.
  - b. Applications should include a detailed plan outlining how the funds will be utilized to improve the infrastructure and educational aspects of the program.
  - c. Supporting documentation:
    - i. Quote for proposed improvements, must include permit costs when applicable
    - ii. Pre-project photos
    - iii. Copy of license or registration
  
- IV. Review and Selection Process:
  - a. Applications missing the required documentation or partially completed applications will not be accepted. Late applications will not be accepted.
  - b. Funding decisions will be based on available resources and the merit of each application.

- V. Award and Disbursement:
  - a. Funds will be disbursed according to the proposed timeline outlined in the application. Contractors and/or vendors will be paid directly by Child Care Solutions.
  - b. Programs are required to provide documentation of expenditures and may be subject to periodic progress reports.
  - c. Program agrees to pre and post project photos.
  - d. Awardees must be willing to participate in public media campaigns and announcements related to the grant.
  
- VI. Monitor and Evaluation:
  - a. Recipient child care programs will be monitored to ensure funds are used as intended and in accordance with program guidelines, including the number of children being served.
  
- VII. Reporting and Accountability:
  - a. Recipient programs are responsible for submitting timely reports, in accordance with recipient grant contract.
  - b. Programs will complete a brief survey no later than 180 days after the final disbursement of funds and the completion of the project.
  - c. Failure to comply with reporting requirements or misuse of funds may result in the termination of funding and other consequences as determined by Child Care Solutions Inc. and Onondaga County Department of Social Services.
  
- VIII. Flexibility and Adaptability:
  - a. Program guidelines are subject to periodic review and may be adjusted to better meet the needs of child care providers and the community they serve.
  - b. Feedback from recipients and stakeholders will be considered in the ongoing refinement of the improvement funds program.